

AGENDAS
McDUFFIE COUNTY BOARD OF COMMISSIONERS' MEETING
January 16, 2007, 6:30 PM, Grand Jury Room, McDuffie County Courthouse

PUBLIC INPUT

1. **Speakers:**
Adjournment _____ PM

ZONING HEARING

NO ISSUES

COMMISSION MEETING

CALL TO ORDER & WELCOME

Chairman Newton

INVOCATION & PLEDGE OF ALLEGIANCE

APPROVALS

Minutes (Regular Mtg. 1-3-07)
Agenda (Current)

INFORMATION & ANNOUNCEMENTS

1. **Announcement – ACCG Legislative Conference 2/5-2/7/07, Atlanta Marriott Hotel**
2. **Conflicts – ACCG Legislative Conference 2/5-2/7/2007**
 - a. **Commission Work Session, February 5, 2007, 6:30 PM**
 - b. **Commission Meeting, February 7, 2007, 10 AM**
3. **Staff Uniforms Bid 2nd February or 1st March Meeting (Current contract expires 3-25-07)**
4. **Retreat – City/County, Athens, Feb. 23 & 24, 2007**
5. **Clark-Reese Road Property**

OLD BUSINESS

1. **Appointment (1) – Hospital Authority (Chairman Newton)**
2. **Further Discussion of Community HOME Improvement Program (CHIP) Grant Application for 2007 (Chairman Newton)**

NEW BUSINESS

1. **Advanced Disposal, Inc. Request to Address Board Concerning Transportation & Disposal of Solid Waste (Susan Green, Advanced Disposal)**
2. **Contract, 2007 – Providing Probation Services – Client Management Systems, Inc. (Teresa McClellan)**
3. **Contract, 2007 – Providing Probation Services – CSRA Probation Services, Inc. (Mike Poplewell)**
4. **Status Update of Coordination of Utilities & Anticipated Proposed Residential Subdivision at I-20 & Cobbham Rd. (Chairman Newton)**
5. **Contract: Boys & Girls Club of Augusta (Chairman Newton)**
6. **Proposed Diesel Fuel Tank at Solid Waste Transfer Station (Chris Pelly or Don Clauson)**
7. **Proposed Fire Station #1 (EOC) Wireless Connections (Kelly Evans)**
8. **Clerk of Court Server (Kelly Evans)**
9. **Bid Award – Pest Control Services (Don Norton)**
10. **Bid Award – Grounds Maintenance Services (Don Norton)**
11. **Monthly Budget Report – December 2006 (Don Norton)**
12. **Monthly Financial Report – December 2006 (Jimmy Whitaker)**

ADJOURNMENT

The McDuffie County Board of Commissioners held a regular Commission Meeting Tuesday evening, January 16, 2007, 6:30 PM, Grand Jury Room, McDuffie County Courthouse.

COMMISSIONERS PRESENT

Charles G. Newton IV, Chairman
Sammie Wilson, Sr., Vice Chairman
Rev. Fred Favors, Commissioner
Darrell Wester, Commissioner

COUNTY REPRESENTATION

Don Norton, County Manager
Annette Finley, County Clerk
Jimmy Whitaker, County Finance Director
Chris Pelly, Director of Public Works
Kelly Evans, IT Director
Bruce Tanner, County Fire Chief
Stephen Sewell, Fire Services/EMA
Don Clauson, Director, Solid Waste
Connie Cheatham, Clerk of Superior Court
Valerie Burley, Judge, Probate Court
Lora Hadden, Probate Court

ABSENT

J. Robt. "Bob" Farr, Commissioner

MEDIA REPRESENTATION

McDuffie Mirror Newspaper
McDuffie Progress Newspaper
WTHO Radio Station

OTHERS

Ten (10) citizens attended.

PUBLIC INPUT

- Speakers: 1. Leon Quarles – Road Complaint - Ponderosa Drive
2. Talmadge Kicklighter – Road Complaint - Ponderosa Drive
Adjournment: 6:40 PM

ZONING HEARING

No Issues Presented

Adjournment: 6:40 PM

COMMISSION MEETING

CALLED TO ORDER

Chairman Newton called the meeting to order and welcomed everyone in attendance.

INVOCATION & PLEDGE OF ALLEGIANCE

Commissioner/Reverend Fred Favors led the invocation which was followed by the Pledge of Allegiance.

APPROVALS

Minutes (Regular Meeting 1-3-07)

A motion to approve the minutes as written of the regular Commission Meeting held on January 3, 2007, was made by Wester, seconded by Favors and passed unanimously.

Agenda (Current)

A motion to approve the current Agenda as written was made by Wester, seconded by Favors and passed unanimously.

INFORMATION & ANNOUNCEMENTS

1. **Announcement – ACCG Legislative Conference 2/5-2/7/07, Atlanta Marriott Hotel.**
2. **Conflicts – ACCG Legislative Conference 2/5-2/7/07**
 - a. **Commission Work Session, February 5, 2007, 6:30 PM**
 - b. **Regular Commission Meeting, February 7, 2007, 10 AM**

A motion to approve the cancellation of the Commission Work Session on February 5 and the Regular Commission Meeting on February 7, 2007 was made by Wester, seconded by Favors and passed unanimously.
3. **Announcement - Staff Uniform Bids to be Presented for Awarding at the 2nd February or 1st March Meeting (Current contract expires 3/25/07)**
4. **Clark-Reese Road Property – Chairman Newton updated the status of the easements and right-of-way acquisitions on Clark-Reese Road properties.**

OLD BUSINESS

1. **Appointment (1) – Hospital Authority: Chairman Newton announced that another 3 names are needed for submission to the Hospital for consideration in replacing Ron Shipman, Post 2, on the Hospital Authority Board noting that names had already been submitted for Post 1 replacing Mrs. Mary Ann Coussons and Post 5 replacing Mrs. Nettie Robertson. After discussion, a motion was made by Wester to “postpone” this matter to the February 20, 2007 Commission Meeting; motion was seconded by Wilson and passed unanimously.**
2. **Further Discussion of Community HOME Improvement Program (CHIP) Grant Application for 2007: Chairman Newton reported that he had been in conversation with the Department of Community Affairs concerning this CHIP grant and announced that he had been told by DCA that the “revitalization area” already in place would allow \$200,000 additional funds to be added to a designated \$300,000 for a CHIP grant. After a lengthy discussion, Chairman Newton recommended that a CHIP grant be applied for through DCA. At this time, Ms. Rhonda Gilbert of Gilbert & Associates announced she would make application for the grant and that her fee for this service would be \$1,750. After a lengthy discussion, a motion was made by Favors to approve this recommendation and that the process to obtain this grant go forward as planned with an application deadline of April 2, 2007; motion was seconded by Wilson and passed unanimously.**

NEW BUSINESS

1. **Proposal - Advanced Disposal, Inc: Chairman Newton asked Ms. Susan Green, representative from Advanced Disposal Services, Middle Georgia, to address this matter.**

Ms. Green introduced her company and services to the Board stating that Advance was a fully integrated solid waste company with collection, transfer and disposal operations throughout GA, FL, AL and MS. The company is currently negotiating the privatization of an additional MSW landfill located in Washington County, GA in addition to the one in Twiggs County, Forsyth County and DeKalb County; also owns 5 solid waste transfer stations and hauling companies throughout the State. After a lengthy presentation, Ms. Green ask that their qualifications be considered and be given the opportunity of submitting their quote for the transportation and disposal of solid waste from McDuffie County Station. After a lengthy discussion, a motion was made by Favors for the County Manager to write a letter to current contractor, Waste Management, exercising the 60-day notice in Waste Management's 15-year agreement commencing April 7, 1999 notifying them that McDuffie County would be initiating a new bid process; motion was seconded by Wilson and passed unanimously.

2. Client Management Systems, Inc. – Probations Services, 2007 Contract: Chairman Newton asked Ms. Teresa McClellan, President & CEO of Client Management Systems located at 209 Main St., Thomson, GA to present their proposal.

Ms. McClellan stated that with the current probation provider's contract expiring February 28, 2007, she is submitting a proposal from Client Management Systems, Inc., to provide this service for the county in the upcoming year noting that their services are already established in Columbia, Glascock and Warren County.

Ms. McClellan pointed out that the Judge of Probate Court, Valerie A. Burley, was in complete agreement with their contract and recommended the services from Client Management.

No action was taken on this matter at this time due to the fact that CSRA Probation Services, Inc., was submitting their proposal in the next item, (Item 3).

3. CSRA Probation Services, Inc. – Probation Services, 2007 Contract: Chairman Newton asked Mike Popplewell, President of CSRA Probation Services, to present their proposal.

Mike stated that due to the fact that he had provided probation services for McDuffie County with a staffed office at all times, indicated that Judge Burley had stated that her desire was to serve the court in the best possible manner. Because she lacked experience in handing criminal side of court and she felt it was best for each interested company do a presentation to the Board of Commissioners and to let the Board help her decide which company is most qualified.

At this time, Chairman Newton asked Judge Burley her preference between CSRA Probation and Client Management in selecting probation services. Judge Burley stated that she preferred Client Management with the expediting of services in the Probate Court. A motion was made by Favors to accept the proposal outlining their services from Client Management effective March 1, 2007; motion was seconded by Wilson and passed unanimously.

4. **Status Update of Coordination of Utilities & Anticipated Proposed Residential Subdivision at I-20 & Cobbham Road:** Chairman Newton reported the current update on property being designed for a residential subdivision at the intersection of Cobbham Rd. and I-20 is in the process of sewer installation after which easements for other utilities will be acquired and processed in the usual manner. This is for information only and additional information will be released as acquired.

5. **Contract – Boys & Girls Club of Augusta:** Chairman Newton announced that with the help of Senator Jim Whitehead, the Georgia Department of Community Affairs had given Local Assistance Grant #254 in the amount of \$10,000 to McDuffie County for the purpose of funding and assisting the operation of the Boys & Girls Club of McDuffie County. He noted that the Boys & Girls Club of Augusta has agreed to provide services and operate the Boys & Girls Club of McDuffie County subject to the Local Assistance Grant by DCA dated September 12, 2006. In using these funds for McDuffie County, the Boys & Girls Club of Augusta agrees to follow all program and contractual agreements and not to use funds in any manner that would subject McDuffie County to forfeiture of and repayment of said grant.

After discussion, a motion to approve this contract was made by Wester, seconded by Wilson and passed unanimously.

6. **Proposed Diesel Fuel Tank at Solid Waste Transfer Station:** Chairman Newton asked Don Clauson, Director of Solid Waste, to address this issue.

Don stated that he had been in consultation with Chris Pelly regarding the installation of a fuel tank at the Transfer Station. Boswell Oil Company had agreed to donate the tank, but the county would be required to get a 4 x6 tub for the tank to sit in, put a berm around the tub and build a top cover to eliminate rain water from entering the tank or tub. Chris confirmed this installation and emphasized that the diesel fuel tank located at the Transfer Station is a convenient necessity.

After discussion, Chairman Newton suggested getting the largest tank possible without adding unnecessary regulatory burden. It was agreed upon that this is a good approach and no further authorization to staff is necessary.

7. **Proposed Fire Station #1 (EOC) Wireless Connections:** Chairman Newton asked Kelly Evans, Director of IT Department to address this matter. Kelly stated that since the Law Enforcement Center network was redesigned to allow it to operate as an autonomous network in case of a disaster, the change allows 911 to take calls and the Emergency Operation Center to operate without access to the Information Technology core network. The new Fire Station will require the same configuration. After review, the IT Department decided upon a wireless deployment plan. It is the recommendation of the IT Department that the Board approve the following costs:

ITEM	AMOUNT
Digital Phase 1 – Fire Station LEC	\$26,474.03
Wilson Phase 1 – Tower for Fire Station	\$ 6,360.00
Digital Phase 2 – LEC to IT Dept.	\$13,438.88
Wilson Phase 2 – Tower for IT Dept.	\$ 9,500.00
Digital Phase 3 – Water Tank	\$ 7,784.29
TOTAL	\$ 63,557.20

After discussion, Chairman Newton recommended the approval. A motion was made by Favors to approve the total amount of \$63,557.20 for the entire implementation of the Public Safety wireless connection with \$43,000 coming from SPLOST IV (Government Center Info Tech) and the balance coming from SPLOST IV (Water & Sewer) allocation; motion was seconded by Wilson and passed unanimously.

8. **Clerk of Court Server:** Chairman Newton asked Kelly Evans, Director of the IT Department to address this issue.

Kelly stated that the server purchased by the Clerk of Superior Court's office in 2003 through ICON software had failed on January 12, 2007. The cost of replacing the failed controller card is more of an investment than the server is worth and there is a possibility that more components other than the controller would have to be replaced. A new server will require a new UPS backup power supply due to the change in technology.

It is the recommendation of the McDuffie County IT Department that the Board approve the purchase of a new HP Proliant Server and UPS.

HP Proliant Server	\$4,786.60
Microsoft Server 2003	\$ 520.00
Liebert UPS (City of Smyrna Contract Pricing)	<u>\$1,390.00</u>
Total	\$6,696.60

After discussion, a motion was made by Wester to approve the purchase of new HP Proliant Server and UPS with funds from Contingency; motion was seconded by Wilson and passed unanimously.

9. **Bid Award – Pest Control Services:** Chairman Newton asked County Manager, Don Norton, present this matter.

Don reported that 2 bids had been received for the Pest Control (3-Year Contract) – 2007 which are copied below and made a part of these minutes:

After discussion, a motion was made by Wester to accept the low bid of \$3600/year from Hornes' Pest Control Company in Martinez for a 3-year

contract as soon as practicable and ending 12/31/2009; motion was seconded by Wilson and passed unanimously.

10. **Bid Award – Grounds Maintenance Services:** Chairman Newton asked Don Norton to present this matter.

Don stated that 6 bids had been received for the Lawn Maintenance Contract which are copied below and made a part of these minutes:

After discussion, a motion was made by Wester to accept the low bid in the amount of \$1990.41/month from American Lawn Care & Landscaping; motion died due to the lack of a second.

A second motion was made by Wester to accept the low bid of \$1990.41/month in order to maintain the integrity of the county bid process; motion was seconded by Wilson. No action was taken at this time and the motion died as a result of the following split votes:

Wester	Yes	Newton	No
Favors	Yes	Wilson	No

A third motion was made by Wester to postpone the matter until the next Commission Meeting at which time all commissioners are expected to be present; motion was seconded by Wilson and passed unanimously.

A fourth motion was made by Wester to send a letter to Leaves & Landscaping advising them of the bid award being postponed to the Commission Meeting to be held on February 20 and to authorize their services until such date an award has been made; motion was seconded by Wilson and passed unanimously.

- 11. Monthly Budget Report – December 2006, AND
- 12. Monthly Financial Report – December 2006; Chairman Newton recommended that the December budget and financial reports not be

presented at this time due to the fact they are the “end of the year reports with changes yet to be included”.

ADJOURNMENT

There being no further business to come before the Board at this time, a motion to adjourn was made by Wilson, seconded by Wester and passed unanimously.

McDUFFIE COUNTY BOARD OF COMMISSIONERS

Charles G. Newton IV, Chairman

ATTEST:

Annette Finley, County Clerk

