

AGENDA
McDUFFIE COUNTY BOARD OF COMMISSIONERS' MEETING
February 4, 2009, 10:00 AM, Grand Jury Room, McDuffie County Courthouse

CALL TO ORDER & WELCOME

Chairman Newton

INVOCATION & PLEDGE OF ALLEGIANCE

Reverend Phil Bray, Pastor, Ft. Creek Baptist Church, Thomson, GA

APPROVALS

Agenda (Current)

Minutes (Regular Mtg. 01-20-09)

INFORMATION & ANNOUNCEMENTS

1. ACCG Legislative Conference, February 9 & 10, 2009, Atlanta Marriott Marquis Hotel
2. GDOT Public Information Hearing Concerning West Bypass Extension, February 12, 2009, 5:00 – 7:00 PM, Thomson Depot
3. City-County Annual Retreat, February 27 & 28, 2009, UGA, Athens, GA

OLD BUSINESS

None

NEW BUSINESS

1. ER & ACO Report – January 2009 (Sandra Whitaker)
2. Construction Mgr. @ Risk, City-County Gov't. Center (Reverend Favors)
3. Recreation - SPLOST IV Funding – Paving Dirt Rd. From Activities Center to the Baseball Complex Parking Lot (Bob Howard)
4. FuelMaster Fuel System (Kelly Evans & Chris Pelly)
5. Discuss Transmission for Excavator in Road Dept. (Chris Pelly)
6. Bid Award – Road Dept., Pick Up Truck (Chris Pelly)
7. Thomson Family YMCA Corporate Contract w/McDuffie County (Don Norton)
8. Budget Amendment of \$900,000 to LGIP Reserve Funds (Jimmy Whitaker)

ADJOURNMENT

The McDuffie County Board of Commissioners held a regular Commission Meeting Wednesday morning, February 4, 2009, 10:00 AM, Grand Jury Room, McDuffie County Courthouse.

COMMISSIONERS PRESENT:

Charles G. Newton IV, Chairman
Sammie L. Wilson, Vice Chairman
Rev. Fred Favors, Commissioner
Paul W. McCorkle, Commissioner
Wm. "Bill" W. Jopling, Commissioner

COUNTY REPRESENTATION:

Don Norton, County Manager
Annette Finley, County Clerk
Jimmy Whitaker, Finance Director
Chris Pelly, Director of Public Works
Bruce Tanner, County Fire Chief
Sandra Whitaker, Tax Commissioner
Wanda Sisson, Tax Assessor's Office
Bob Howard, Director of Recreation, Leisure
Rural Transportation
Kelly Evans, Director, IT Department
Fred Guerrant, Director, Planning Board

MEDIA REPRESENTATION

WTHO Radio Station
Services &
McDuffie Mirror Newspaper
McDuffie Progress Newspaper

OTHERS

One(1) citizen attended.

CALL TO ORDER & WELCOME

Chairman Newton called the meeting to order, acknowledged a quorum of commissioners present, and welcomed everyone in attendance.

INVOCATION & PLEDGE OF ALLEGIANCE

Rev. Phil Bray, Pastor, Ft. Creek Baptist Church, Thomson, GA offered the invocation which was followed by the Pledge of Allegiance.

APPROVALS

Agenda (Current)

A motion to approve the current agenda was made by Wilson, seconded by Jopling and passed unanimously.

Minutes

A motion to approve the minutes of the meeting held on January 20, 2009 was made by McCorkle, seconded by Wilson and passed unanimously.

INFORMATION & ANNOUNCEMENTS

1. ACCG Legislative Conference, February 9 & 10, 2009, Atlanta Marriott Marquis Hotel
2. GDOT Public Information Hearing Concerning West Bypass Extension, February 12, 2009, 5:00-7:00 PM, Thomson Depot
3. City-County Annual Retreat, February 27 & 28, 2009, UGA, Athens
4. Recognition: Ms. Wanda Sisson, Tax Assessor's Office, Celebrated 20th Anniversary as an Employee of McDuffie County, January 30, 2009.

OLD BUSINESS

None

NEW BUSINESS

1. ER & ACO Report – January 2009: Chairman Newton asked Tax Commissioner Sandra Whitaker to present this report.

Sandra reported an increase in the amount of \$12,237.16 revenue due the County for the month of January 2009. The property tax increase is due to receiving updated values for the Public Utilities from the Department of Revenue and several 2008 appeal values settled. The Mobile Home Tax decreased in the amount of \$130.38 for revenue due the County for the M&O. The decrease is due to granting of Homestead exemption for several mobile homes; detitling of several mobile homes making them real property instead of personal property; and, locating several mobile homes in the county not displaying the location permit as required.

A motion to accept the report was made by Wilson, seconded by Favors and passed unanimously.

-2-

2. Construction Manager @ Risk, City-County Gov't. Center: Chairman Newton asked Reverend Favors to address this matter.

Reverend Favors announced that after numerous committee meetings, site visits, bid lettings, negotiations, land acquisitions, etc., the progress for the new City-County Government Center Complex has now reached the point of hiring a Construction Manager @ Risk to oversee the entire project. At this time, Reverend Favors, Chairman of the Facilities Steering Committee for the City-County Government Center Complex, recommended that Program Manager Jud Bryant be authorized to proceed with

negotiations to lower the fees of General Conditions stipulated in the proposals among the final four (4) contractors, recommended by the Facilities Steering Committee, who were determined to be the most qualified. They are:

- 1) Turner Construction Co., Atlanta, GA
- 2) Winter Construction, Atlanta, GA
- 3) R. W. Allen, LLC, Athens, GA
- 4) Batson-Cook Co., West Point, GA

Mr. Bryant made the commitment to write a memo to the County Manager by Wednesday, February 11, of his results after his meeting with all four contractors after which a final selection of the Construction Manager @ Risk will be made at the next scheduled Commission Meeting, February 17. A motion to approve this action was made by Commissioner Favors, seconded by Commissioner Wilson and passed unanimously.

3. Recreation – SPLOST IV Funding – Paving Dirt Rd. From Activities Center to the Baseball Complex Parking Lot at Sweetwater Park: Chairman Newton asked Bob Howard, Director of Recreation, to present this matter.

Bob stated that utilizing some of the remaining SPLOST IV funds to pave the road from the Sweetwater Park Activity Center to the baseball complex parking would be used extensively by many patrons to enter the park from Wire Road as well as eliminate some dust problems in the area. These funds would be taken from the remaining SPLOST IV Recreation funds (current balance of \$51,000) and cost approximately \$30,000 with the Road Department providing some inkind services as needed. At this time, Chairman Newton recommended that the bid process begin after which Bob and Chris will report the bid results to the Board at the next scheduled Commission Meeting on February 17, 2009.

4. FuelMaster Fuel System: Chairman Newton asked Kelly Evans, Director of IT Department, to address this matter.

Kelly reviewed the needs of the City and County for a greater fuel accountability after the fuel crisis during the summer of 2008 and stated that after meeting with several fuel dispensing vendors to evaluate their respective systems, it was determined that the FuelMaster Fuel Dispensing System by Syn-Tech, Inc. FuelMaster Fuel Dispensing System is a key and pump system that allows the respective governments to monitor consumption by user or by vehicle.

It is the recommendation of the McDuffie County Road Department and IT Department that the Board of Commissioners approves and held to improve the accountability by investing in a new fuel dispensing system which monitors fuel consumption at the user level. The Super Plan under Second Year Maintenance Costs was recommended by Kelly at \$2,308.75 per unit annually and covers 24/7 technical support, Acts of God and site visits if necessary. Chris stated that all listed references had been check and all provided very favorable reponses for their use of this system. Munis Integration Costs to develop the interface from FuelMaster to MUNIS Financials is \$1,400 for each server, for a total cost of \$2,800. Note was made that \$40,000 was available in the Roads/Transportation IT GIS budget and this cost would cover the price of the new system for both City of Thomson and County.

-3-

A motion was made by Jopling to approve this transition and recommendation with funds up to \$40,000 coming from SPLOST IV-Roads/Transportation IT/GIS; motion was seconded by McCorkle and passed unanimously.

5. Discuss Transmission for Excavator in Road Department: Chairman Newton asked Chris Pelly, Director of Public Works, to present this matter.

Chris stated that the transmission for the excavator had been taken to Yancey Bros., CAT, in Augusta and according to the estimate which they provided, it was too high and much

Could be trimmed off the total. After reviewing the estimate and additional discussion, this matter was postponed and it was agreed upon by the Board that a “break down” on all parts and miscellaneous expenses be provided by Yancey and Chris would report back to the Board at the next Commission Meeting scheduled Tuesday night, February 17, 2009.

6. Bid Award – Road Department, Pick Up Truck: Chairman Newton asked Chris Pelly, Director of Public Works, to address this matter.

Chris stated that three (3) local bids had been received and were opened Tuesday, February 2, 10:00 AM, as advertised. They are copied below and made a part of these minutes:

After discussion, a motion to approve the low bid of \$15,025.00 for the V-6 engine model from Stokes-Hodges Chevrolet was made by McCorkle, seconded by Jopling and passed unanimously.

7. Thomson Family YMCA Corporate Contract w/McDuffie County: Chairman Newton asked Don Norton, County Manager, to present this issue.

Don reported that he had received a contract proposal from the local Thomson Family YMCA for the year 2009 and asked the Board for their action on the matter. The contract is copied below and made a part of these minutes.

-4-

After discussion, a motion to approve this contract was made by Wilson, seconded by Jopling and passed unanimously.

8. Budget Amendment of \$900,000 to LGIP Reserve Funds: Chairman Newton asked County Finance Director, Jimmy Whitaker, to present this matter.

Jimmy reported that this budget amendment was for the purpose of replacing funds drawn down from the Local Government Investment Pool (LGIP) account during the year 2008. A total of \$900,000 was withdrawn and placed in the General Fund account in order for the county to meet current obligations. It was intended to be replaced during 2009 and funds are available at this time in the General Fund Account to transfer the funds.

Jimmy recommended that the Board approve a \$900,000 budget amendment to transfer funds from the County's General Fund checking account to the County LGIP investment account with funds being moved from the Fund Balance to a General and Administrative investment account.

After discussion, a motion was made by Jopling to approve this recommendation; motion was seconded by McCorkle and passed unanimously.

ADJOURNMENT

There being no further business to come before the Board at this time, a motion to adjourn was made by Wilson, seconded by McCorkle and passed unanimously.

McDUFFIE COUNTY BOARD OF COMMISSIONERS

ATTEST: _____

Charles G. Newton, Chairman

Annette Finley, County Clerk