

AGENDA

McDUFFIE COUNTY BOARD OF COMMISSIONERS' MEETING
March 17, 2009, 6:30 PM, Superior Court Room, McDuffie County Courthouse

PUBLIC INPUT

Speakers:

Adjournment:

ZONING HEARING

No Issues

COMMISSION MEETING

CALL TO ORDER & WELCOME

Chairman Newton

INVOCATION & PLEDGE OF ALLEGIANCE

APPROVALS

Agenda (Current)

Minutes (Regular Mtg. 03-04-09)

INFORMATION & ANNOUNCEMENTS

1. **ACCG 2009 Annual Meeting, April 25-28, Civic Center in Savannah**

OLD BUSINESS

1. **Follow-up Discussion of "Nutri-Chem" Treatment for Roads (Chris Pelly & Mr. Long w/ Nutri-Chem)**

NEW BUSINESS

1. **Alcoholic Bev. License Application – "Bob's Café", Lincolnton Hwy., (Chairman Newton)**
2. **Discuss 2009 CDBG & 2009 CHIP Grant Projects and Costs (Chairman Newton)**
3. **Approval of Proposal to Provide Services – Rural Transportation (Bob Howard)**
4. **Award of Bid for SPLOST V Banking Services (Jimmy Whitaker)**
5. **Approval of IRMA Insurance Safety Discount Verification Form (Don Norton)**
6. **Monthly Budget Report – February 2009 (Don Norton)**
7. **Monthly Financial Report – February 2009 (Jimmy Whitaker)**

EXECUTIVE SESSION

Topic of Discussion:

Personnel

ADJOURNMENT

The McDuffie County Board of Commissioners held a regular Commission Meeting Tuesday evening, March 17, 2009, 6:30 PM, Grand Jury Room, McDuffie County Courthouse.

COMMISSIONERS PRESENT:
Charles G. Newton IV, Chairman
Sammie L. Wilson Sr., Vice Chairman
Wm. "Bill" M. Jopling, Commissioner
Paul W. McCorkle, Commissioner

COUNTY REPRESENTATION:
Don Norton, County Manager
Annette Finley, County Clerk
Jimmy Whitaker, Finance Director
Chris Pelly, Director of Public Works
Bob Howard, Director of Recreation, Leisure
Services & Rural

COMMISSIONERS ABSENT:
Transportation
Rev. Frederick D. Favors

Kelly Evans, Director, IT Department

MEDIA REPRESENTATION:
WTHO Radio Station
McDuffie Mirror Newspaper
McDuffie Progress Newspaper

OTHERS PRESENT:
One (1) person attended.

PUBLIC INPUT

Speakers: None
Adjourned: 6:30 PM

ZONING HEARING No Issues

COMMISSION MEETING

CALL TO ORDER & WELCOME

Chairman Newton called the meeting to order, acknowledged a quorum of commissioners present welcomed everyone in attendance.

INVOCATION & PLEDGE OF ALLEGIANCE

Commissioner Wilson offered the invocation which was followed by the Pledge of Allegiance.

APPROVALS

Agenda (Current)

A motion to approve the current agenda was made by Wilson, seconded by Jopling and passed unanimously.

Minutes (Regular Mtg. 3-4-09)

A motion to approve the Minutes of the regular Board of Commission Meeting held on March 4, 2009 was made by McCorkle, seconded by Wilson and passed unanimously.

INFORMATION & ANNOUNCEMENTS

1. ACCG 2009 Annual Meeting will be held April 25-28, 2009, at the Civic Center in Savannah.
2. The next Trash Amnesty Day is March 28, 2009.

OLD BUSINESS

1. Follow-up Discussion of "Natur-Chem" Treatment for Roads: Chairman Newton asked Chris Pelly, Director of Public Works, to introduce Mr. Gene Long, Account Manager, with "Natur-Chem".

Mr. Long stated that his company was very successful in managing vegetation in Right-of-Ways, brush control, sewers, etc. and would like to engage in a contract with McDuffie County for their roadside spraying as opposed to the mowing provided by our Road Dept.

They proposed spraying 300 miles @ \$38/mile = \$11,400 x 3 applications = approximately \$35,000. After discussion, McCorkle stated that he would like to talk to Commissioner John Graham, Warren County, before making a decision. Chris added that if there is any change in personnel within his department, he would gladly help to make up the cost for this service by holding a position vacant. Additional discussion was held among the commissioners, and a final motion was made by Jopling, seconded by Wilson to approve this contract as presented; motion passed unanimously.

-2-

NEW BUSINESS

1. Alcoholic Bev. License Application – Bob's Café, Raysville Bait & Tackle, and Raysville Package, Lincolnton Hwy.: Chairman Newton presented an Alcoholic Beverage License Application for this establishment and asked the County Clerk if all requirements had been met. She replied that all requirements had been met with the exception of completing the Manager's Permit requirements since she would be serving and selling alcoholic beverages as well as having provided two of the State's tax numbers. After discussion, a motion was made by McCorkle to approve the application contingent upon

the application being completed in 30 days (April 16, 2009); motion was seconded by Jopling and passed unanimously.

2. **A) Discuss 2009 CDBG & 2009 CHIP Grant Projects and Cost:** Chairman Newton presented
A joint Cooperating Agreement with the City of Thomson for the Georgia Department of Community Affairs with their CDBG and CHIP Programs. This Agreement would continue the Strawberry Hill/Pitt Street Chip Program with the City acting as the lead agency. A motion to approve this Agreement was made by Wilson, seconded by Wilson and passed unanimously.

After discussion, a motion to adopt the Cooperating Agreement entered into between the City of Thomson and McDuffie County as outlined in the DCA Applicant Form 11 specified

Above was made by Wilson, seconded by Jopling and passed unanimously.

B) A FY 2009 CHIP Grant Writing Services Proposal from Gilbert + Associates was presented for approval in providing Grant Writing Services in support of the City and County's efforts to apply for another FY 2009 CHIP grant to continue renovation in the Strawberry Hill/Pitt Street Area. The tasks associated with this preparation of the CHIP will be accomplished for the sum of Two Thousand and Eight Hundred (\$2,800) split 50-50 with the City of Thomson. A motion to approve this proposal with funding coming from

-3-

Contingency was made by Jopling, seconded by Wilson and passed unanimously. This Resolution authorizes the filing of a 2009 CHIP application to the Georgia Department of Community Affairs before the deadline of April 1, 2009. The Resolution is copied below and made a part of these minutes.

2009 CHIP Resolution Goes Here

After discussion, a motion was made by Jopling to adopt the Resolution as written; motion was seconded by McCorkle and passed unanimously.

C) Also, Chairman Newton announced that a new 2009 CDBG Grant for the renovation and add-ons at the Sr. Citizens' Center will be re-submitted again this year. The architectural fees and grant writer's fees will total \$1300 i.e. \$500 for the grant writer, Gilbert + Associates, and \$800 for the architectural services, Precision Planning. The renovation will include several upgrades in the Center, add a Recreation Room with equipment and help in providing services associated with an Adult Day Care Center for those in need. A motion to authorize this expenditure with funds coming from Contingency was made by Jopling, seconded by Wilson and passed unanimously.

3. Approval of Proposal to Provide Services – Rural Transportation: Chairman asked Bob Howard, Director of Recreation, Leisure Services and Rural Transportation to present this contract.

RDC will
Bob stated that to enter into a contract with DHR, in order to provide transportation services for McDuffie County Seniors and DFACS participants, was necessary and will be administered through the CSRA RDC. The contract, at a cost of \$30,000/year administered through the CSRA RDC, will be of no cost to the county as CSRA reimburse the county for all costs involved. At this time, Bob stated that his recommendation is to enter into a contract with DHR in order to provide the needed services.

After discussion, a motion was made by Wilson to approve the proposal for transportation services sponsored by DHR FY 2010; motion was seconded by Jopling and passed unanimously.

-4-

4. Award of Bid for SPLOST V Banking Services: Chairman Newton asked Finance Director Jimmy Whitaker to present these proposals.

Jimmy reported that 6 proposals had been received from the 10 which had been mailed (5 local banks and 5 in the Augusta Area). The interest rates and checking accounts requested are reflected in the proposals received. However, and after discussion, it was agreed upon by all that the entire matter be postponed until the next Commission Work Session scheduled for March 30, 2009.

At this time, a motion was made by Jopling to open an account with LGIP immediately in order to have the SPLOST V funds deposited until a final bank could be agreed upon by all; motion was seconded by McCorkle and passed unanimously.

5. Approval of IRMA Insurance Safety Discount Verification Form: Chairman Newton asked County Manager Don Norton to address this issue.

Don presented the ACCG-IRMA Loss Control & Safety Incentive Discount Program Received from the ACCG Insurance Programs and verified that all requirements of the Fund's Loss Control and Safety Discount Program are being met. Don assured the Chairman that after it was approved, the Safety Discount verification form will be returned by the deadline of April 1, 2009 and McDuffie County will be eligible for the discount. A copy of the ACCG-IRMA Safety Discount Verification Form is copied below and made a part of these minutes.

After discussion, a motion to accept the requirements and comply with ACCG loss control and safety incentive discount was made by Wilson, seconded by Jopling and passed unanimously.

6. **Monthly Budget Report – February 2009:** Chairman Newton asked County Manager Don Norton to present this report.

Don reported that as of February 28, 2009 with 16.7% of year lapsed, the County had collected \$1,193,679.21 or 9.2% of the projected YTD revenue for the General Fund. With 16.7% of the year lapsed, the YTD General Fund Expenditures were \$2,196,238.89 17.0%. This year is slightly below normal in revenues. Although it may be more difficult later in the year, hopefully, we will manage to keep our heads “above the water” with the downward turn of the national economy.

-5-

7. **Monthly Financial Report – February 2009:** Jimmy Whitaker, County Finance Director, continued the report on all bank accounts showing a grand total of \$27,198,696.52 as of February 28, 2009; Hotel/Motel revenue reflects a YTD total of \$23,695.48 or 6.33% above on the same date in 2008; Local Option Sales Tax Collection are YTD \$431,267.32 or 8.25% increase from 2008 on the same date last year; and SPLOST IV Revenue/Expenditures Report with a program to date cumulative revenue total of \$17,818,007 plus \$487,350 earned interest.

At this time, Chairman Newton asked that an Executive Session be held with the topic of discussion to be Personnel. A motion was made by Wilson, seconded by McCorkle to enter into an Executive Session.

EXECUTIVE SESSION

Topic of Discussion: Personnel

At the end of the Executive Session, a motion was made by Wilson, seconded by McCorkle and passed unanimously to resume the regular Commission Meeting.

No Action was required nor taken as a result of the Executive Session.

ADJOURNMENT

There being no further business to come before the Board of Commissioners’ at this time, a motion to adjourn was made by McCorkle, seconded by Wilson and passed unanimously.

McDUFFIE COUNTY BOARD OF COMMISSIONERS

ATTEST: _____

Charles G. Newton IV, Chairman

Annette Finley, County Clerk