

AGENDA

McDUFFIE COUNTY BOARD OF COMMISSIONERS' MEETING April 4, 2007, 10:00 AM, Grand Jury Room, McDuffie County Courthouse

CALL TO ORDER & WELCOME

Chairman Newton

INVOCATION & PLEDGE OF ALLEGIANCE

APPROVALS

Minutes (Regular Mtg. 3-20-07)

Agenda (Current)

INFORMATION & ANNOUNCEMENTS

- 1. Announcement – ACCG Annual Meeting, 4/20-24/07, Savannah-Chatham County, GA (Civic Center)**

OLD BUSINESS

None

NEW BUSINESS

- 1. E/R's & ACO's (Error Releases & Assessor's Change Order Report)
Real Estate & Mobile Home Taxes – March 2007 (Sandra Whitaker)**
- 2. Appointments – Drug Abuse Treatment/Education Board (Chairman
Newton or Connie)**
- 3. Adoption of Fiscal Year 2008 Budget Policy (Don Norton)**
- 4. Approval of QPublic Web Hosting Agreement (Don Norton)**
- 5. IT Consulting Services – Elliott Davis Tech. Solutions (Kelly Evans)**
- 6. Authorization for Purchase of Electric Shop Hoist (Chris Pelly)**

EXECUTIVE SESSION

Topic of Discussion:

Personnel

ADJOURNMENT

Wednesday morning, April 4, 2007, 10:00 AM, Grand Jury Room, McDuffie Count Courthouse.

COMMISSIONERS PRESENT

Charles G. Newton IV, Chairman
Sammie Wilson, Sr., Vice Chairman
Darrell Wester, Commissioner
J. Robt. "Bob" Farr, Commissioner

ABSENT

Rev. Fred Favors

MEDIA REPRESENTATION

McDuffie Mirror Newspaper
McDuffie Progress

COUNTY REPRESENTATION

Don Norton, County Manager
Annette Finley, County Clerk
Jimmy Whitaker, County Finance Director
Chris Pelly, Director of Public Works
Kelly Evans, Director, IT Department
Stephen Sewell, Fire Services/EMA
Sandra Whitaker, Tax Commissioner
Katheryn Perry, Chief Tax Assessor
Linda Lively, Residential Appraiser

OTHERS

No other citizens attended.

CALLED TO ORDER

Chairman Newton called the meeting to order and welcomed everyone in attendance.

INVOCATION & PLEDGE OF ALLEGIANCE

Commissioner Wilson, Vice Chairman, led the invocation which was followed by th Pledge of Allegiance.

APPROVALS

Minutes (Regular Meting 3/20/07)

A motion to approve the minutes as written was made by Farr, seconded by Weste and passed unanimously.

Agenda (Current)

A motion to approve the current agenda as written was made by Wilson, seconded b Wester and passed unanimously.

INFORMATION & ANNOUNCEMENTS

1. Announcement – ACCG Annual Meeting, 4/20-24/07, Savannah-Chathai County in the Civic Center.

OLD BUSINESS

None

NEW BUSINESS

1. **E/R's & ACO's (Error Releases & Assessor's Change Order Report) Rea Estate & Mobile Home Taxes – March 2007:** Chairman Newton asked Ta Commissioner Sandra Whitaker to present this report.

Sandra reported that there were no changes to the Property Tax Digest for th month of March and there was a decrease of \$1,417.18 in the Mobile Hom Digest due to mobile homes going from the real property digest to the mobil Digest in loosing homestead exemption. This results in an overall decrease i the amount of revenue due to the County M&O.

After discussion, a motion to approve the report as presented was made b Wilson, seconded by Farr and passed unanimously.

2. **Appointments – Drug Abuse Treatment/Education Board:** Chairman Newton announced that five (5) positions on the Drug Abuse Board were needed noting they could be new appointments or re-appointments; also, two additional replacements were needed for people who had either relocated or transferred to other employment areas. A listing of the current membership roster was included in the commissioners' notebooks. Chairman Newton recommended that these appointments and re-appointments be "postponed" to the April 1 Commission Meeting for further action. A motion to approve this recommendation was made by Wester noting that all five commissioners could have input into the matter at that time; motion was seconded by Farr and passed unanimously.

3. **Adoption of Fiscal Year 2008 Budget Policy:** Chairman Newton asked County Manager Don Norton to address this issue.

Don presented the 2008 Budget Policy and asked for approval of the budgetary policy for organizations funded by the Board in preparing the 2008 Proposed Budget. He noted that the Finance Director and he would implement and enforce the policy, unless otherwise directed by the Board of Commissioners. A copy of this policy in its entirety is on file in the Commission Office.

After discussion, a motion to adopt the 2008 Budget Policy was made by Farr and seconded by Wilson and passed unanimously.

4. **Approval of QPublic Web Hosting Agreement:** Chairman Newton asked Don Norton to address this issue.

Don presented the agreement from QPublic LLC which is copied below and made a part of these minutes:

After discussion, a motion to approve the Agreement was made by Wester seconded by Wilson and passed unanimously.

5. **IT Consulting Services – Elliott Davis Technology Solutions:** Chairman Newton asked IT Director, Kelly Evans, to present this proposal.

Kelly presented the proposal from Elliott Davis Technology outlining their network consulting services and recommended that the Board approve their 200 hours of services @ \$100/hour, a total of \$20,000. This is in lieu of network position within the department.

After discussion and noting that this matter had been discussed earlier at Commission Work Session on Monday, 4/2, a motion was made by Wilson to approve the additional 200 hours (\$20,000) with \$11,000 funding coming from the 2007 IT Department budget and only if necessary the \$9,000 balance would come from “contingency”; motion was seconded by Farr and passed unanimously.

6. **Authorization for Purchase of Electric Shop Hoist:** Chairman Newton asked Chris Pelly, Director of Public Works, to address this issue.

Chris stated that the electric hoist, 2 posts and a crossbar had been on the Road Department premises since the county purchased the building from Georgia Power and noted that it is completely burned out and to purchase a new one would be less expensive than repairing the old one. The hoist prices range from \$2,530.00 to \$2,858.50, the cost for the post will be approximately \$400.00 each and for one crossbar the cost would be approximately \$200. This complete purchase would be less than \$4000 and could come from the Road Department’s 2007 budget.

After discussion, a motion was made by Farr to accept the lowest and best quote from Grand Rental Station in the amount of \$2,425.00 plus \$105.00 for the trolley, 2 posts @ \$377.00 each and 1 crossbar @ \$195.00 in order to purchase the electric shop hoist; motion was seconded by Wilson and passed unanimously.

At this time, the Chairman asked for an Executive Session to discuss personnel. A motion to enter into an Executive Session was made by Farr, seconded by Wilson and passed unanimously.

EXECUTIVE SESSION

Topic of Discussion: Personnel

A motion to resume the regular Commission Meeting was made by Farr, seconded by Wilson and passed unanimously.

Action Taken:

Chairman Newton announced to the media that a total of seven applications for the position of the Executive Director for Forward McDuffie would be delivered to the City of Thomson for their consideration at their next Council Meeting scheduled for Thursday, April 12.

ADJOURNMENT

There being no further business to come before the Board at this time, a motion to adjourn was made by Farr, seconded by Wester and passed unanimously.

McDUFFIE COUNTY BOARD OF COMMISSIONERS

Charles C. Newton IV, Chairman

ATTEST:

Annette Finley, County Clerk