

AGENDA

**McDUFFIE COUNTY BOARD OF COMMISSIONERS' MEETING
June 16, 2009, 6:30 PM, Grand Jury Room, McDuffie County Courthouse**

PUBLIC INPUT

**Speakers:
Adjournment:**

**ZONING HEARING
No Issues**

COMMISSION MEETING

CALL TO ORDER & WELCOME

Chairman Newton

INVOCATION & PLEDGE OF ALLEGIANCE

APPROVALS

**Agenda (Current)
Minutes (Regular Mtg. 06-03-09)**

INFORMATION & ANNOUNCEMENTS

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OLD BUSINESS

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NEW BUSINESS

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9. Monthly Budget Report – May 2009 (Don Norton)

10. Monthly Financial Report – May 2009 (Jimmy Whitaker)

ADJOURNMENT

The McDuffie County Board of Commissioners held a regular Commission Meeting Tuesday evening, June 16, 2009, 6:30 PM, Grand Jury Room, County Courthouse.

COMMISSIONERS PRESENT:
Charles G. Newton IV, Chairman
Sammie L. Wilson, Sr., Vice Chairman
Rev. Fred Favors, Commissioner
Paul W. McCorkle, Commissioner
Wm. "Bill" M. Jopling, Commissioner

COUNTY REPRESENTATION:
Don Norton, County Manager
Annette Finley, County Clerk
Jimmy Whitaker, Interim Finance Director
Kelly Evans, Director, IT Department
Bruce Tanner, County Fire Chief
Ms. Dianne Hardy, Finance Department
Ms. Pam Workman, Finance Department

MEDIA REPRESENTATION
WTHO Radio Station
McDUFFIE Progress Newspaper
McDuffie Mirror Newspaper

OTHERS
Eleven (11) citizens attended.

PUBLIC INPUT

- Speakers:
- 1) Don Reece – RE Fountain Camp Campground
 - 2) Ken Jones – RE Fountain Camp Campground
 - 3) Henry Fluker – RE Fountain Camp Campground
 - 4) Ronnie Johnson – RE Fountain Camp Campground

The Chairman confirmed to the speakers that the Board of Commissioners has no authority to Intervene with the Board of Assessor's action in any taxing of property. The Board individually gave their support in their cause.

Adjournment: 6:45 PM

ZONING
No Issues

COMMISSION MEETING

CALL TO ORDER & WELCOME

Chairman Newton called the meeting to order, noted that a quorum of Commissioners were present and welcomed everyone in attendance.

INVOCATION & PLEDGE OF ALLEGIANCE

Reverend/Commissioner Favors, pastor, Springfield Baptist Church, Thomson, offered the invocation followed by the Pledge of Allegiance.

INFORMATION & ANNOUNCEMENTS

1. **Announcement:** McDuffie County received from ACCG-GSIWCF (Workman's Comp) a check in the amount of \$10,807 premium audit refund.

APPROVALS

Minutes (Regular Meeting 6-3-01)

A motion was made to approve the minutes as written by Jopling, seconded by McCorkle and passed unanimously.

Agenda (Current)

Chairman Newton asked that the Action Items from the Joint City/County Water-Sewer Meeting held earlier at 5:30 PM, City Hall, be added at Item 5 in NEW BUSINESS. A motion to approve the Current Agenda with changes was made by Wilson, seconded by McCorkle and passed unanimously.

OLD BUSINESS

1. **Status Update of Audit Services, Baird & Company:** Chairman Newton recognized Butch Whiddon from Baird & Company Auditing Firm and asked him for an update on the 2008 audit.

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Butch proceeded with a detailed explanation of their services and material needs, stating that the completion of the audit was slow as a result of the personnel problems within the Finance Department. They are waiting on a Trial Balance as it is absolutely required in order to proceed with the audit. The Chairman assured him that this problem would be resolved soon; then asked the County Manager to correct the problem as soon as possible and report back to the Board at the next regularly scheduled Commission Meeting on July 1, 2009.

2. Time & Attendance Automation Proposal: Chairman Newton asked Kelly Evans, Director of the IT Department to present this matter.

Kelly presented a summary of the different methods of a Time & Attendance System along with SPLOST IV Preliminary IT Spending Plan by the Calendar year. A calculation from American Time Data, Inc. in the amount of \$42,835 was presented, noting that this particular system can be transferred to the new City/County Government Center when it is completed and recommended for future consideration.

After discussion, Kelly was instructed to go forward in obtaining quotes and report back to the Board.

3. Further Discussion Concerning SPLOST V/SPLOST V Bonds Banking Services: Chairman Newton asked Jimmy Whitaker, Interim Finance Director, to address this matter.

Jimmy presented and recommended that the “remaining” \$5,918,021.19 in Bond Construction funds are in the LGIP account be placed as follows:

First Bank	\$3,000,000	13-Month CD	2.0 Percent
Queensborough	\$2,918,021	12-Month CD	1.4 Percent

is Leave the “Sinking Fund” in the LGIP at least until October 1, 2009 debt service made. At that time, the Board may want to re-evaluate and possibly consider movement of these funds (depending on what the LGIP interest rate is at that time). Also, once these decisions are made, the Board recommended to authorize the Chairman to sign all necessary bank/investment resolutions or additional documentation in order to effectuate all matters addressed above.

After discussion, a motion was made by Jopling to approve this recommendation along with authorizing the Chairman and one (1) additional commissioner to sign all necessary banking investment resolutions or additional documentation in order to effectuate all matters; motion was seconded by McCorkle and passed unanimously.

NEW BUSINESS

1. Request for Authorization to Drawdown General Fund Reserve for Cash Flow Purposes: Chairman Newton asked Jimmy Whitaker, Interim Finance Director to address this matter.

Jimmy advised the Board that it was necessary to withdraw funds from the reserves deposited at the Local Government Investment Pool account for McDuffie County to use as operating funds. Noting that the General Fund Operating account has been depleted to a balance of approximately \$67,000. The County has a payroll obligation this week (\$200,000) and will have vendor payments due June 15, 2009 in excess of \$300,000. Revenue is down for the month of June and will be unable to meet its obligations.

At this time, Jimmy recommended that McDuffie County Board of Commissioners approve a \$1,000,000 transfer of funds from the Local Government Investment Pool to the County General Fund checking account in order to meet its obligations.

After discussion, a motion was made to approve this request by Jopling, seconded by McCorkle and passed unanimously.

At this time, Chairman Newton announced that he had to leave the meeting early for personal reasons and asked Vice Chairman Sammie Wilson to proceed.

2. Monthly Budget Report – May 2009: Vice Chairman Wilson asked County Manager Don Norton to present this report.

Don reported that as of May 31, 2009 with 41.7% of the year lapsed, the County had collected \$3,224,837.57 or 24.8% of the projected YTD revenue for the General Fund Collections. With 41.7% of the year lapsed, the YTD General Fund Expenditures were \$5,035,062.25 or 38.9%. Don noted that last year this time, we had over spent due to the high cost of gasoline.

3. **Monthly Financial Report – May 2009:** The Interim Finance Director, Jimmy Whitaker, continued with the report on all bank accounts stating that all bank accounts show a grand total of \$25,955,108.12 as of May 31, 2009; Hotel/Motel revenue reflects a YTD total of \$76,192.17 or -18.20% from this date in 2008; hopefully, this will improve during the month of June. Local Option Sales Tax Collections are reflecting a YTD total of \$1,063,790.63 or a decrease of -2.97% from this date in 2008; SPLOST Revenue/Expenditures report a cumulative revenue total of \$17,818,007 with \$817,822 balance.

4. **ACTION ITEMS FROM JOINT CITY/COUNTY WATER-SEWER COMMISSION MEETING, 6/16/09:**
 - Awarding of the low bid to Duncan Pipeline at \$239,605.40 for the construction of adding sewer lines in three different areas of the City and County; along Augusta Highway from Forest Clary Drive Ext. out to the bypass; along White Oak Road, along Dudley Drive and Knox Rivers Road north of I-20 A motion to approve this matter was made by Wilson, seconded by McCorkle and passed unanimously.
 - A motion was made by Wilson to approve selling water to Harlem; motion was seconded by Jopling and passed unanimously.
 - A motion was made by McCorkle to approve changing the By Laws of the Joint Water-Sewer Commission to reflect a “regular quarterly meeting, held on the 3rd Tuesday of the 1st month of any quarter” will be held as opposed to having “called meetings” noting that the next meeting will be held at the Big Creek Water Expansion facility as it will be longer; motion was seconded by Jopling and passed unanimously.
 - A motion was made by Jopling and seconded by Wilson to approve the expenditure of \$300 to Partners for Success with funds coming from Contingency to pay Contract for Services in support of activity scheduled for July 10, 2009, 5:30 PM at Pitt Street Recreation Center; motion passed unanimously.

5. **Fountain Camp Campground:** Commissioner McCorkle stated that he would like the record to show the Commissioners support and if there was any way they can be of help, to please come forward.

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ADJOURNMENT

There being no further business to come before the Board at this time, a motion to adjourn was made by Jopling, seconded by McCorkle and passed unanimously.

McDUFFIE COUNTY BOARD OF COMMISSIONERS

 Charles G. Newton IV, Chairman
 Clerk

ATTEST: _____
 Annette Finley, County

