

AGENDA

McDUFFIE COUNTY BOARD OF COMMISSIONERS' MEETING
July 21, 2009, 6:30 PM, Grand Jury Room, McDuffie County Courthouse

PUBLIC INPUT

Speakers:

Adjournment:

ZONING HEARING

- 1. Dianne Kendrick – Conditional Use Review – 2176 Old Milledgeville Road.**
- 2. Josie Rogers – Temporary Accessory Residence (aka Handicap Variance) – Dallas Drive.**

Adjournment:

COMMISSION MEETING

CALL TO ORDER & WELCOME

Chairman Newton

INVOCATION & PLEDGE OF ALLEGIANCE

APPROVALS

Agenda (Current)

Commission Mtg. 07-01-09 – Cancelled

Minutes (Regular Mtg. 06-16-09)

Minutes (Joint Water-Sewer Commission Mtg. 06-16-09)

INFORMATION & ANNOUNCEMENTS

- 1. Introduction: Mr. Jim LeBrun, New School Superintendent w/Bob Smith, Member-Board of Education**

OLD BUSINESS

- 1. Review of Requirements – Arthur Grimaud/Elias Subdivision (Fred Guerrant)**

NEW BUSINESS

- 1. Planning Board Recommendations (Chairman Newton)**
- 2. Request by Juvenile Court for McDuffie County to Become Court's Fiscal Agent (Judge Britt Hammond & Ms. Colleen Leroy)**
- 3. Appointment - Development Authority Board (Chairman Newton)**
- 4. Update Concerning Water System Expansion RE: Sweetgrass, Inc.(Chairman Newton)**
- 5. Discuss 2010 Potential LARP Projects (Chairman Newton)**
- 6. Bid Award: Fire Station #3, Pea Ridge, Roofing (Chairman Newton)**
- 7. Discuss Insurance Consultant Services for Upcoming Employee Benefits Bid Process (Don Norton)**
- 8. Monthly Budget Report – June 2009 (Don Norton)**
- 9. Monthly Financial Report – June 2009 (Jimmy Whitaker)**

EXECUTIVE SESSION

Topic of Discussion: Future Acquisition of Real Estate

ADJOURNMENT

The McDuffie County Board of Commissioners held a regular Commission Meeting Tuesday evening, July 21, 2009, 6:30 PM, Grand Jury Room, County Courthouse.

COMMISSIONERS PRESENT:
Charles G. Newton IV, Chairman
Sammie L. Wilson, Sr., Vice Chairman
Wm. "Bill" M. Jopling, Commissioner
Paul W. McCorkle, Commissioner

COUNTY REPRESENTATION:
Don Norton, County Manager
Annette Finley, County Clerk
Jimmy Whitaker, Interim Finance Director
Kelly Evans, Director, IT Department
Bruce Tanner, County Fire Chief

COMMISSIONERS ABSENT:
Rev. Fred Favors, Commissioner

OTHERS:
Five (5) citizens attended.

MEDIA REPRESENTATION:
McDuffie Mirror Newspaper
McDuffie Progress Newspaper

PUBLIC INPUT

Speakers: 1) April & Billy McCoy, RE Manufactured Housing Requirements

Adjournment: 6:35 PM

ZONING

Chairman Newton asked Fred Guerrant to present these issues.

1) Dianne Kendrick-Conditional Use Review-2176 Old Milledgeville Road.
Fred reported that he had received an application from Dianne Kendrick requesting a Conditional Use Review for the establishment of a child daycare at her residence on Old Milledgeville Road. Guerrant stated that Ms. Kendrick's property consisted of 7.72 acres and three residences; her mother-in-law's, her daughter's and her own. Ms. Kendrick's residence has been added on to in the past allowing her ample room for the daycare, and due to the location of her residence being located over 700' off of the road there was sufficient privacy and plenty of space for parking. It is Ms. Kendrick's request that she be allowed to have the daycare with a maximum capacity of ten (10) children. During discussions with Ms. Kendrick that she agreed that should, in the future, she want to increase the number of children for the daycare she should begin looking for a "commercial daycare" location in town. The Planning Board recommends approval of the child daycare, up to a maximum capacity of (10) children.

2) Josie Rogers – Temporary Accessory Residence (a/k/a Handicap Variance) – Dallas Drive.
Fred reported that he had received an application from Josie Rogers requesting approval for the placement of a single-wide mobile home for use as a temporary residence for her mother. Josie and Bobby Rogers live at 1573 Dallas Drive on a 6.8 acre parcel containing their residence. In Josie's absence, Bobby explained that his mother-in-law was experiencing the onset of Alzheimer's disease and needed to be near someone to take care of her and that the single-wide would be positioned to the right of the residence out of public view. The Planning Board recommended conditional approval in the reduction in structure width (handicap variance) provided all other manufactured home setup requirements are met and compliance with the standard condition that should Josie's mother cease to reside there for any reason; the single-wide must be removed.

Adjournment: 6:45 PM

COMMISSION MEETING

CALL TO ORDER & WELCOME

Chairman Newton call the meeting to order, noted that a quorum of commissioners were present and welcomed everyone in attendance.

INVOCATION & PLEDGE OF ALLEGIANCE

Commissioner Sammie Wilson offered the invocation followed by the Pledge of Allegiance.

INFORMATION & ANNOUNCEMENTS

1. Introduction of Mr. & Mrs. Jim LeBrun, New McDuffie County School Superintendent. Chairman Newton introduced them and acknowledged Mr. Bob Smith, Board of Education. Mr. LeBrun gave short overview of plans for the schools in McDuffie County and complimented the Commission on being a part of a very attractive and hospitable community.

APPROVALS

Agenda (Current)

Chairman Newton asked that Item 1 in Old Business be removed from the Agenda as he will try to take care of the matter outside of the meeting. Commissioner McCorkle asked for Item 3 in New Business to be postponed until all Commissioners were present. A motion to approve the current Agenda with changes as noted above was made by Wilson, seconded by McCorkle and passed unanimously.

Commission Meeting Scheduled For 7/1/09 – Cancelled

Minutes (Regular Mtg. 06-16-09)

A motion to approve the minutes of the Commission Meeting held on 6/16/09 as written was made by McCorkle seconded by Wilson and passed unanimously.

Minutes (Joint Water-Sewer Commission Mtg. 6-16-09)

A motion to approve the minutes of the Joint Water-Sewer Commission Meeting held on 6/16/09 was made by McCorkle, seconded by Wilson and passed unanimously.

OLD BUSINESS

1. Review of Requirements – Arthur Grimaud/Elias Subdivision: Chairman Newton explained that he was going to listen to the tapes from earlier meetings and talk with Mr. Grimaud addressing requirements of construction for houses being built in the Elias Subdivision.

NEW BUSINESS

1. Planning Board Recommendations: Chairman Newton asked for actions on the following two issues which were heard earlier in the Zoning Hearing:
 - a) Dianne Kendrick – Conditional Use Review – 2176 Old Milledgeville Road
After discussion, a motion was made by Jopling to approve the request of Ms. Kendrick; motion was seconded by McCorkle and passed unanimously.
 - b) Josie Rogers – Temporary Accessory Residence (aka Handicap Variance) – Dallas Drive.
A motion was made by McCorkle to approve the request (Temporary Accessory Residence, aka Handicap Variance) received in order to assist in the care of Ms. Josie Rogers' ailing mother; motion was seconded by Wilson and passed unanimously.
2. Request From Juvenile Court for McDuffie County to Become Court's Fiscal Agent:
Chairman Newton recognized Ms. Colleen Leroy from the Juvenile Justice and Probation Agency and reported that in accordance with the discussion held at the Commissioners' Work Session on June 29, the matter is now being recommended to the Board for action.

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The program itself "FAST START" is a community-based system of problem solving with families. It provides a safety network to help families intervene when problems emerge. The overall goal is to prevent juvenile delinquency and child deprivation.

Ms. Leroy familiarized the Board of the request to have McDuffie County become the fiscal agent for their newly formed program "FAST START". A recommendation was made by Chairman Newton to endorse the program by having McDuffie County act as Fiscal Agent for the program; motion was made by Jopling, seconded by Wilson and passed unanimously.

3. Appointment – Joint & County Development Authority: Commissioner McCorkle asked that this item be postponed until a later date when all commissioners were present.
4. Update Concerning Water System Expansion RE: Sweetgrass, Inc: Chairman Newton reported that a meeting had been held concerning Sweetgrass, Inc., the contractor who had walked off the job site earlier and before the construction and installation of the Water System had been installed in South McDuffie County. The Bonding Company secured by Sweetgrass is now aware of the situation and Sweetgrass is asking for _ of retainage funds currently being held. USDA has been contacted regarding this money. Sweetgrass was in the last stages with this

project; addressing the “clean up” and “punch list”. They are out of cash at point, hence _ of their retainage so they can finish up this job as soon as possible. Ms. Kathy Ross (USDA) has given us a “tentative go-ahead” go ahead until she obtain approval from her superiors. Everyone knows that the best thing to happen for Sweetgrass and McDuffie County would be for Sweetgrass to finish this job as soon as possible. There are many legal procedures yet to go through at this time and Chairman Newton is recommending Sweetgrass obtain _ of their retainage so this particular project can be completed as soon as possible. Until USDA releases the funds, the appropriate funds will have to come from the “Special Account”; a motion to approve this recommendation from Chairman Newton was made by McCorkle, seconded by Jopling and passed unanimously.

5. Discuss 2010 Potential LARP Projects: Chairman Newton stated possible funding for the 2010 Local Assistance Road Program (LARP) is now getting started that that McDuffie County has come up with the following named roads for this LARP 2010 project:

- 1) Moose Club Rd. CR 78 – 3.53 miles; From White Oak Rd. to Augusta Hwy.
- 2) Old White Oak Rd. CR 72 – 1.55 miles; From County Line Rd. in 1.55 miles (taking up where they are paving in 2009
- 3) Ponderosa Ln. CR 189 - .6 mile; From Stagecoach Rd. to dead end.
- 4) Twin Oaks Rd. CR 155 – 1.2 miles; From Cedar Rock Rd. to Rock House Rd.
- 5) Randall Rd. CR 75 - .6 mile; From Radford Gay Rd. to dead end.

After discussion, a motion was made by Wilson to approve the 2010 LARP Listing as noted above; motion was seconded by McCorkle and passed unanimously.

6. Bid Award – New Roofing Contract for Fire Station #3, Pea Ridge: Chairman Newton Announced that only one bid was received for the roofing job at Fire Station 3, Pea Ridge. The one bid received is copied below and made a part of these minutes:

BID OPENING RESULTS – FIRE SERVICES

ROOFING FIRE STATION #3, PEA RIDGE

THURSDAY, JULY 16, 2009

To Be Awarded at McDuffie County Commission Meeting,
Tuesday, July 21, 2009 – 6:30 PM

VENDOR

QUOTE

Candler-Duncan
322 Old Evans Rd.

Will Furnish:
Materials, Labor & Equipment

\$6,980.00

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After discussion, a motion was made by Jopling to approve the one bid from Candler-Duncan in the amount of \$6,980 with materials, labor and equipment furnished; motion was seconded by Wilson and passed unanimously.

10. Discuss Insurance Consultant Services for Upcoming Employee Benefits Bid Process:

Chairman Newton asked County Manager Don Norton to submit this proposal.

Don stated that he had received two proposals from Al Sherling, our former Consultant, which outlines the advantages & disadvantages of each approach. These two (2) proposals are on file in the Commission Office.

The Retainer basis provides for on-going comprehensive consulting services and has proven valuable in the past.

The one-time “fixed fee” basis is less expensive, while still getting the benefit of his work in bidding the Employee Benefits package done this year. However, there are no on-going consulting services, nor is there any cost guarantee when we decide to bid Property & Casualty Insurance within the next couple of years.

DonI recommend that under current economic and budgetary circumstances to just do the one-time fixed fee for Employee Benefits. This is primarily due to cost savings while still getting the most difficult work accomplished. Also, he recommends we engage the services of Insurance Review and Management, Inc. to assist us in this highly complex and specialized field. He feels sure our costs for such services in the past have been more than offset by savings, quality benefits and impartial professional advice.

After discussion, a motion to approve the one-time "fixed fee" basis for these services was made by Jopling, seconded by Wilson and passed unanimously. Note was made that the funds will come from currently budgeted "professional services" funds.

11. Monthly Budget Report – June 2009: Chairman Newton asked County Manager Don Norton to present this report.

Don reported that as of June 30, 2009, with 50% of the year lapsed, the County had collected \$4,133,108.99 or 31.8% of the projected YTD revenue for the General Fund. With 50.0% of the year lapsed, the YTD General Fund Expenditures were \$6,195,430.74 or 47.8%. Don noted that some of the 2.2% buffer were from gasoline expense and the Fuel Management System should soon bring that down even more; almost every department is within budget at this time.

12. Monthly Financial Report – June 2009: Jimmy Whitaker, Interim Finance Director, continued the report on all bank accounts showing a grand total of \$25,894,407.59 as of June 30, 2009; Hotel/Motel revenue reflects a YTD \$91,848.85 or -19.32% on the same date in 2008; Local Option Sales Tax Collections are YTD \$153,854.58 or -23.63% decrease from the same date in 2008; SPLOST IV with a cumulative revenue total of \$17,818,007 plus \$488.423 earned interest. Expenditures currently at \$17,091,348.

At this time, Chairman Newton asked for an Executive Session to discuss "Future Acquisition of Real Estate". A motion to enter into an Executive Session was made by Wilson, seconded by Jopling and passed unanimously.

Chairman Newton advised the media that "no action" was expected at this time as a result of the Executive Session.

EXECUTIVE SESSION

Topic of Discussion: Future Acquisition of Real Estate

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Following the Executive Session, a motion to re-enter the Regular Commission Meeting was made by Wilson, seconded by Jopling and passed unanimously.

Chairman Newton advised the media present that no action was required or taken as a result of the Executive Session.

ADJOURNMENT

There being no further business to come before the Board of Commissioners at this time, a motion to adjourn was made by Wilson, seconded by Jopling and passed unanimously.

McDUFFIE COUNTY BOARD OF COMMISSIONERS

Charles G. Newton IV, Chairman

ATTEST: _____
Annette Finley, County Clerk

