

AGENDAS
McDUFFIE COUNTY BOARD OF COMMISSIONERS' MEETING
August 21, 2007, 6:30 PM, Grand Jury Room, McDuffie County Courthouse

PUBLIC INPUT

1. **Speakers:**
Adjournment

ZONING HEARING

1. **Pam Hadden – Conditional Use Review – Wheeler Road.**
Adjournment

COMMISSION MEETING

CALL TO ORDER & WELCOME

Chairman Newton

INVOCATION & PLEDGE OF ALLEGIANCE

APPROVALS

Minutes (Regular Mtg. 8/1/07)

Agenda (Current)

INFORMATION & ANNOUNCEMENTS

1. **Employee Recognition (Chairman Newton)**
2. **Announcement: County Holiday, Labor Day, 9/3/07; Cancel Work Session (or change date)**
3. **Announcement : ACCG Fall Policy Conference, 10/1-3/07, Marriott Hotel, Atlanta**
4. **2007 CDBG & CHIP Grants Awarded (Also Local Assistance Grant-Boys & Girls Club)**
5. **“Major” Bass Fishing Tournament, 11/10-18/07 Sponsored By Clarks Hill Partnership (Mike Carrington)**

OLD BUSINESS

None

NEW BUSINESS

1. **Planning Board Recommendation (Chairman Newton)**
2. **Local Assistance Grant Funds–DCA, \$7000–Support for Boys & Girls Club (Chairman Newton)**
3. **Alcoholic Bev. Application – Xtreme Convenience Store (formerly Andy’s), 1965 Washington Rd.; New Owner & Registered Agent, Russell Aubrey Shepherd (Chairman Newton)**
4. **Alcoholic Bev. Application-1 DAY BEER CONSUMPTION/McDuffie Chamber of Commerce (Chairman Newton & Mike Carrington)**
5. **Request from McDuffie County Schools for Construction Assistance (Chairman Newton)**
6. **Proposed 2008 LARP Resurfacing List (Chris Pelly)**
7. **Proposed Declaration of Surplus Equipment (Chris Pelly)**
8. **Lease Agreement – GA. TASC, White Oak Rd. (near Human Dev. Ctr.) (Don Norton)**
9. **Approval of Worker’s Compensation Safety Discount Verification Form (Don Norton)**
10. **Monthly Budget Report (Don Norton)**
11. **Monthly Financial Report (Jimmy Whitaker)**

EXECUTIVE SESSION

Topic of Discussion: Personnel

ADJOURNMENT

The McDuffie County Board of Commissioners held a regular Commission Meeting, Tuesday evening, August 21, 6:30 PM, Grand Jury Room, McDuffie County Courthouse.

COMMISSIONERS PRESENT

Charles G. Newton IV, Chairman
Sammie Wilson Sr., Vice Chairman
Darrell Wester, Commissioner
Rev. Fred Favors, Commissioner
J. Robt. "Bob" Farr, Commissioner

OTHERS

Six (6) citizens attended.

COUNTY REPRESENTATION

Don Norton, County Manager
Annette Finley, County Clerk
Jimmy Whitaker, County Finance Director
Chris Pelly, Director of Public Works
Fred Guarrant, Director, Planning Board
Mike Carrington, Executive Dir., Dev. Auth.
Kathryn Perry, Chief Tax Assessor
Stephen Sewell, Fire Services/EMA
Bruce Tanner, County Fire Chief

MEDIA REPRESENTATION

WTHO Radio Station
McDuffie Mirror Newspaper
McDuffie Progress Newspaper

ZONING HEARING

Chairman Newton asked Fred Guarrant, Director of the Planning Board, to present this issue.

1. Fred Guarrant reported that he had received an application from Pam Wheeler requesting a Conditional Use Approval for the establishment of an in-home child daycare at her residence located at 2830 Wheeler Road. He further stated that Pam is currently keeping two children at her residence on 4.5 acres and is interested in increasing the number of children to five. A State inspection and approval have been obtained for up to six children. The Planning Commission recommended approval.

Hearing adjourned: 6:35 PM

COMMISSION MEETING

CALLED TO ORDER

Chairman Newton announced that a quorum was present, called the meeting to order and welcomed everyone in attendance.

INVOCATION & PLEDGE OF ALLEGIANCE

Commissioner Favors offered the invocation which was followed by the Pledge of Allegiance.

APPROVALS

Minutes (Regular Meeting 8-1-07)

A motion to approve the minutes of the Commission Meeting held on August 1, 2007 was made by Wilson, seconded by Farr and passed unanimously.

Agenda (Current)

A motion to approve the current agenda was made by Farr, seconded by Wilson and passed unanimously.

INFORMATION & ANNOUNCEMENTS

1. **Employee Recognition:** Chairman Newton recognized and presented a Certificate of Appreciation to Ms. Deborah H. Garrison for having 30 years of service with McDuffie County as an employee in the Tax Assessor's Office. Ms. Garrison was hired August 7, 1977.
2. **Announcement:** County Holiday – Labor Day, Monday, September 3, 2007. A motion was made by Wester to approve the cancellation of the Commissioners' Work Session scheduled for Monday, September 3; motion was seconded by Farr and passed unanimously.

3. **Announcement: ACCG Fall Policy Conference is scheduled for October 1-3, Marriott Hotel, Atlanta.**
5. **“Major” Bass Fishing Tournament, 11/10-18/07 – Sponsored by Clarks Hill Lake Partnership. Chairman Newton asked Mike Carrington, Executive Director of the Development Authority, to make this announcement.**

Mike reported that the Bassmaster Weekend Series National Championship would be held November 10-17, 2007, hosted by the 5 counties (Columbia, McDuffie, Lincoln, Wilkes, Warren) of the Clarks Hill Partnership. There will be 450 Anglers participating.

OLD BUSINESS

None

NEW BUSINESS

1. **Planning Board Recommendations: Chairman Newton reviewed the Zoning Hearing issue heard earlier during the Hearing and asked for action on the matter.**

- a) **Pam Hadden – Conditional Use Review – Wheeler Road**

After discussion, a motion was made by Wester to uphold the Planning Commission’s recommendation of approval; motion was seconded by Farr and passed unanimously.

2. **Local Assistance Grant Funds-DCA, \$7000-Support for Boys & Girls Club: Chairman Newton announced he had been advised that \$7000 in Local Assistance Grant funds have been included in the Fiscal Year 2008 State budget. These funds (Grant #08-C-L-291) are to be appropriated to support the local Boys and Girls Club with Kim Windham of the Augusta Boys and Girls Club acting as the Registered Agent.**

After discussion, a motion to accept the \$7000 grant in Local Assistance Grant funds in support of the local Boys & Girls Club was made by Wester, seconded by Wilson and passed unanimously.

3. **Alcoholic Bev. Application – Xtreme Convenience Store, 1965 Washington Rd., Russell Aubrey Shepherd, Owner & Registered Agent: Chairman Newton presented an application requesting a license to sell “package” beer/wine at the Xtreme Convenience Store located at 1965 Washington Rd., Thomson**

After verifying with County Clerk that all requirements had been met and appropriate fees had been paid, Chairman Newton recommended the approval of the application. A motion to approve the recommendation was made by Farr, seconded by Wilson and passed 3 to 1; Commissioner/Reverend Favors abstained for religious reasons.

4. **Alcoholic Bev. Application – 1 DAY CONSUMPTION/McDuffie County Chamber of Commerce: Chairman Newton asked Mike Carrington, Executive Director of Forward McDuffie, to present this request.**

Mike stated that the Chamber of Commerce will be having a golf tournament at the Belle Meade Country Club on Tuesday, September 25, 2007. This tournament is their first annual fundraising tournament, with proceeds to benefit the Chamber and its programs. Note was made that A&B Beverages will be donating the beer to the Chamber.

After discussion, a motion was made by Wester to approve this request; motion was seconded by Wilson and passed 3 to 1 with Favors abstaining for religious reasons, Farr voting “against” and Chairman Newton voted “ in favor”.

- 5. **Request from McDuffie County Board of Education for County Construction Assistance:** Chairman Newton reported that the County Road Department had been asked by the Board of Education to assist in the construction of a new parking lot on the property leased from Mike Frazier located at the corner of Main Street (Washington Road) and Lee Street. County Manager, Don Norton, reported that an Agreement had been drawn up with the County Attorney’s advice and while the property is under private ownership, it could be legally improved for public purposes, since it is under lease to the BOE for 5 years.

After discussion, a motion to approve the Agreement was made by Farr, seconded by Wester and passed 3 to 1 with Favors voting “against”.

- 6. **Proposed 2008 LARP Resurfacing List:** Chairman Newton asked Chris Pelly, Director of Public Works, to address this matter.

Chris presented a list of roads to be included in the 2008 LARP Resurfacing List by the Department of Transportation. The roads being name are:

- a) Boneville Rd., start US 78, end GA 223; 4.5 miles
- b) Stagecoach Rd., start Wrightsboro Rd., end White Oak Campground Rd.; 9.4 miles
- c) Knox Rivers Rd., start Wrightsboro Rd., end Washington Rd.; 1.2 miles
- d) Mt. Pleasant Rd., start city limits, end Sandhill Rd.; 6.9 miles

After discussion, a motion to approve the submittal of these named roads was made by Farr, seconded by Wester and passed unanimously.

- 7. **Proposed Declaration of Surplus Equipment:** Chairman Newton asked Chris Pelly, Director of Public Works, to address this matter.

ITEM	MODEL	SERIAL NUMBER
621 Cat Pan	1999 Wheel Tractor	4SK00856

After discussion, a motion to approve this recommendation was made by Wester, seconded by Farr and passed unanimously.

- 8. **Lease Agreement – Ga. TASC Agency, Whiteoak Rd. (Near Human Dev. Ctr.):** County Manager Norton presented a request to renew the rental agreement from The Community Service Board of East Central Georgia (Ga. TASC offices) for its fiscal year 2008, effective July 1, 2007. This rental agreement is for the parcel of land located at 818 Whiteoak Road (the north side of Whiteoak Road near the Human Development Center.)

After discussion, a motion was made by Wester to approve the 5-year lease for the Community Service Board of East Central Georgia, currently occupied by their Ga. TASC offices, effective July 1, 2007 ending June 30, 2012; motion was seconded by Wilson and passed unanimously.

- 9. **Approval of Worker’s Compensation Safety Discount Verification Form:** Chairman Newton asked County Manager, Don Norton, to address this matter.

Don reported that a request had been received from David Uhlman, Insurance Programs Manager, ACCG, stating that a 7.5% Safety Discount on the 2008 ACCG-GSIWCH Workers’ Compensation Insurance premium

would be offered to members who comply with the requirements of the Funds' Loss Control & Safety Incentive Discount Program. This discount will apply to our 2008 policy period premium. In order to apply for the discount, we must complete the information specified on their form, name a Safety Coordinator as we have done in the past and submit by September 14, 2007. At this time, Don recommended that Ruthie J. Thomas be named "Safety Coordinator" for McDuffie County.

After discussion, a motion to approve this recommendation was made by Wester, seconded by Favors and passed unanimously.

9. Monthly Budget Report – July 2007: Chairman Newton asked County Manager Don Norton to present this report.

Don reported that as of July 31, 2007, with 58.3% of the year lapsed, the County had collected \$4,388,187.80 or 44.4% of the projected YTD General Fund Revenue. With 58.3% of the year lapsed, the YTD General Fund expenditures were \$6,716,482.86 or 55.4%.

10. Monthly Financial Report – July 2007: County Finance Director, Jimmy Whitaker, presented reports on all bank accounts showing a grand total of \$11,241,710.38 as of July 31, 2007; Hotel/Motel Report reflects a YTD \$141,760.85 or 10.61% increase from 2006 on the same date; Local Option Sales Tax Collections YTD are at \$1,415,538.71 or an overall increase of 1.11% from 2006 on this same date; and, SPLOST IV Revenue/Expenditure Report with a total program revenue of \$11,763,944, expenditures of \$7,586,880 leaving an available balance of \$4,177,063, plus \$380,383 earned interest.

At this time, Chairman Newton asked that an Executive Session to discuss personnel had been requested. A motion to enter into an Executive Session was made by Farr, seconded by Wilson and passed unanimously.

EXECUTIVE SESSION

Topic of Discussion: Personnel

At the end of the Executive Session, a motion to resume the regular Commission Meeting was made by Farr, seconded by Wilson and passed unanimously.

No action was required or taken.

ADJOURNMENT

There being no further business to come before the Board of Commissioners at this time, a motion to adjourn was made by Farr, seconded by Wilson and passed unanimously.

McDUFFIE COUNTY BOARD OF COMMISSIONERS

Charles G. Newton IV, Chairman

ATTEST:

Annette Finley, County Clerk