

Wednesday morning, October 4, 2006, 10:00 AM, Grand Jury Room, McDuffie County Courthouse.

COMMISSIONERS PRESENT

Charles G. Newton IV, Chairman
Sammie Wilson Sr., Vice Chairman
Rev. Fred Favors, Commissioner
Darrell Wester, Commissioner
J. Robt. "Bob" Farr

COUNTY REPRESENTATION

Don Norton, County Manager
Annette Finley, County Clerk
Jimmy Whitaker, County Finance Director
Fred Guerrant, Director, Planning Board
Chris Pelly, Director of Public Works
Bruce Tanner, County Fire Chief
Steven Sewell, Asst. Fire Chief
Sandra Whitaker, Tax Commissioner

OTHERS

Two (2) citizens attended.

MEDIA REPRESENTATION

WTHO Radio Station
McDuffie Mirror Newspaper
McDuffie Progress Newspaper

CALL TO ORDER

Chairman Newton called the meeting to order and welcomed everyone in attendance.

INVOCATION & PLEDGE OF ALLEGIANCE

Reverend Butch Baston, Retired Minister, Thomson, GA led the invocation and was followed by the Pledge of Allegiance.

APPROVALS

Minutes (Regular Meeting 9-19-06)

A motion to approve the minutes of the regular Commission Meeting held on September 19, 2006, was made by Wester, seconded by Farr and passed unanimously.

Agenda (Current)

A motion to approve the current Agenda was made by Wester, seconded by Favors and passed unanimously.

INFORMATION & ANNOUNCEMENTS

1. **Announcement – Communities of Opportunity “Town Hall Meeting, Monday, Oct. 16, Depot, 6:30-8:30 PM. Sponsored by the Department of Community Affairs and public input is needed to gain necessary perspective from the local level regarding the enhancement of rural communities to be more successful.**
2. **Announcement – Trash Amnesty Day, Saturday, October 21, 2006. 7:30 AM-12 Noon.**
3. **Announcement – GA Agricultural Fair, Starting Friday, 10/6 thru Sunday, 10/15. Perry, GA.**

OLD BUSINESS

1. **Appointment – CSRA Enterprise Community. Chairman Newton asked if there are any names to be considered as applicants for membership on the Enterprise Community Board. At this time, there were no names submitted for consideration and since Commissioner Wilson is absent, Chairman Newton recommended that the matter be postponed until the October 17, 2006 Commission Meeting.**

2. **Appointment – CSRA Agency on Aging Advisory Board:** Chairman Newton presented this matter again and asked if there were any names to be submitted as possible members on the Board.

Chairman Newton reported that Tax Commissioner, Sandra Whitaker, had indicated an interest in becoming a member of the Aging Advisory Board and recommended that she be appointed for a 2-year term effective immediately and ending June 30, 2008. After discussion, a motion to approve this recommendation was made by Wester, seconded by Favors and passed unanimously.

NEW BUSINESS

1. **E/R's & ACO's (Error Releases & Assessor's Change Order Report) Real Estate & Mobile Home Taxes – September 2006:** Chairman Newton asked Tax Commissioner, Sandra Whitaker, to present this report.

Sandra reported that collections for the month of September reflected that an increase of \$1031.62 for real property taxes resulting from an increase in property taxes along with some 2006 appeals being withdrawn. A decrease of \$330.43 is reported for mobile home taxes as a result of field checks by the Tax Assessor's Office and changing of values.

After discussion, a motion to accept the report was made by Wester, seconded by Favors and passed unanimously.

2. **Bid Award – Road Department:** Chairman Newton asked Chris Pelly, Director of Public Works, to present this matter.

Chris stated that a total of six (6) bids had been received for the three (3) pieces of equipment (loader, motor grader and dump truck) which had been duly advertised. A copy of the bid tabulation sheet is copied below and made a part of these minutes.

After discussion, the following action was taken:

- a. A motion was made by Wester to approve the bid from Briggs Equipment for the Case 721, EZ-Bar Loader in the amount of \$127,145 with a standard warranty; motion was seconded by Farr and passed unanimously.
 - b. A motion was made by Wester to approve the bid from Yancey Bros., for the CAT Motor Grader in the amount of \$167,958 with a standard warranty; motion was seconded by Farr and passed unanimously.
 - c. A motion was made by Favors to approve the bid from Mayes International for the 2008 Tandem Dump Truck, Model 7400 International, in the amount of \$75,165.95, delivery January 2007; motion was seconded by Wilson and passed unanimously.
3. **“Spacesaver” File Cabinets for Clerk of Court Office:** Chairman Newton asked County Manager, Don Norton, to present this matter since the Clerk of Superior of Court was on vacation at this time.

Don stated that he had received documentation from Mrs. Connie Cheatham, Clerk of Superior Court, that she was in dire need of additional shelving for her Juvenile Court cases and that these files cannot be “archived” due to the confidential nature of the files and the State Record Retention Schedules which requires her to keep the files until the juveniles reach the age of 28. Funds for this purchase can be transferred from within her departmental budget and three quotes, copied below, have been received for this purchase.

<u>Vendor</u>	<u>Quote</u>
Walter H. Hopkins Co.	\$2,945.38
Office Depot	\$3,866.70
COF	\$4,363.00

After discussion, a motion was made by Wester to approve the purchase of these “spacesaver” files from Walter H. Hopkins Company in the amount of \$2,945.38 with funds to be transferred from Juror Fees line item within the Clerk of Court’s departmental budget to Capital Equipment for that department; motion was seconded by Farr and passed unanimously.

At this time, the Chairman asked for a motion to go into an Executive Session to discuss personnel and announced to the Media that “no action” was expected at the end. A motion to enter an Executive Session was made by Farr, seconded by Wester and passed unanimously.

EXECUTIVE SESSION

Topic of Discussion: Personnel

At the end of the Executive Session, a motion to resume the regular Commission Meeting was made by Farr, seconded by Wester and passed unanimously.

No action was required or taken as a result of the Executive Session.

There being no further business to come before the Board at this time, a motion to adjourn was made by Farr, seconded by Wester and passed unanimously.

McDUFFIE COUNTY BOARD OF COMMISSIONERS

Charles G. Newton IV, Chairman

ATTEST:

Annette Finley, County Clerk