

The McDuffie County Board of Commissioners held a Regular Commission Meeting Tuesday evening, July 19, 2011, 6:30 PM, Meeting Room, Thomson-McDuffie County Government Center

COMMISSIONERS PRESENT

Charles G. Newton IV, Chairman
Sammie Wilson, Sr., Vice Chairman
Paul McCorkle, Commissioner
Wm. "Bill" M. Jopling, Commissioner

COUNTY REPRESENTATION

Don Norton, County Manager
Penny Salley, County Clerk
Pam Workman, Finance Director
Wanda Sisson, Tax Appraiser
Fred Guarrant, Planning & Zoning Director
Maj. Ronnie Williamson, Sheriff's Dept.
Kimberly Ivey, Human Development
Don Clauson, Solid Waste Director
Bruce Tanner, Fire Chief
Stephen Sewell, Asst. Fire Chief
Kelvin Williams, Elections Director
Laquisha Kendricks, Elections
Rusty Allen, Public Works Director
Susan Smith, Administrative Assistant, Road Department

MEDIA

WTHO
McDuffie Mirror
McDuffie Progress

OTHER

Seven (7) others were in attendance

PUBLIC INPUT

None

ZONING ISSUES

None

COMMISSION MEETING

CALL TO ORDER

Chairman Newton acknowledged a quorum of commissioners present and welcomed everyone in attendance.

INVOCATION & PLEDGE OF ALLEGIANCE

Sammie Wilson offered the invocation and was followed by the Pledge of Allegiance.

APPROVAL

Agenda (Current)

A motion to approve the current Agenda was made by Wilson, seconded by Jopling and passed unanimously.

Minutes (Regular Mtg. 6/21/11)

A motion to approve the minutes of the regular Commission Meeting held 6/21/11 was made by Jopling, seconded by Wilson and passed unanimously.

INFORMATION & ANNOUNCEMENTS

1. Proposed Budget Work Session, Monday, July 25, 2011, 6:30 PM
2. Thomson-McDuffie County Government Center Grand Opening, August 5, 2011, 7:00-10:00
3. 4th Annual Boys & Girls Golf Classic, September 12, 2011
4. Report of Employee Health Insurance Program Costs
Ashley Ellis reported as of June claims were within the budgeted amount for 2011 and that emergency room claims were lower than last year. She further reported that since changing the drug utilization plan, even with the continued use of some name brand prescriptions, as well as increasing cost of prescription medication in general, the County should save approximately \$20,000 on prescription costs compared to 2010. Ashley made the recommendation to continue monitoring the claims at this time with no changes.

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OLD BUSINESS

1. Government Center Status Update

Jud reported that the government center is 100% complete. He reported that there is approximately \$230,000 in owners contingency; this does not include the \$450,000 deductive change order for the old courthouse renovations/repairs.

IT has requested an additional appropriation not to exceed \$100,000, to come from owner's contingency, for the following expenditures.

Relocation of Tax Commissioner Server
Progressive Communications Consulting Services
Data Center Move

After discussion a motion was made by Jopling to approve the additional appropriation not to exceed \$100,000 from owner's contingency for IT expenses, seconded by Wilson and passed unanimously.

• **Parking Lot Bid Award**

County Manager Don Norton reported that three bids had been received for the additional parking lot at the Government Center. The low bid coming from Robertson Grading with a total base bid of \$83,663.55. Don has recommended approving Robertson Grading's base bid to include A-2 (sub-grading and site prep) for a total bid amount of \$104,488.55

After a recommendation from Don a motion was made by McCorkle to approve Robertson Grading's bid to include alternate bid A-2 for a total amount of \$104,488.55, seconded by Jopling. After discussion the motion was amended by McCorkle to approve Robertson Grading for the parking lot project with the County's portion not to exceed \$100,000 and the City to pay for anything over that amount, seconded by Jopling and passed unanimously.

2. Further Discussion of DFACS Board Appointment

Chairman Newton stated that the term of Donald Newsome ended on June 30, 2011. Mr. Newsome has agreed to continue to serve on the DFACS Board.

With no additional nominations a motion was made by Jopling to reappoint Donald Newsome for an additional five years, seconded by McCorkle and passed unanimously.

3. Further Discussion of Outstanding Special Account Invoices/Issues

Chairman Newton made the recommendation to approve outstanding invoices for the 2009 and 2010 City CDBG projects. He has also recommended the Board approve the total remaining 2009 and 2010 CDBG match requirements in the amount of \$121,053.90 to be paid from the Special Account.

A motion was made by Jopling to approve the above expenditures. The motion died due to the lack of a second.

4. Update Report of Fuel Cost/Budget Status

Chairman Newton asked Pam Workman, Finance Director, to address this matter.

Pam reported that compared to 2010 gas/diesel usage has decreased, but the cost of both are higher than 2010. The budgeted amount for 2011 is \$315,150.00, as of June the actual amount is \$221,762.29 and the estimated level is \$157,075.00 with the difference as of June being \$64,687.29, thus the yearly projected overage is approximately \$130,000

5. Further Consideration of Susan Smith Personnel Appeal

Chairman Newton made the recommendation to uphold the decision of the County Manager for the three day suspension without pay that was given to Susan for altering payroll records.

A motion was made by Jopling to reverse the decision of the County Manger. The motion died due to the lack of a second.

A motion was made by McCorkle to uphold the decision of the County Manger, seconded by Wilson and passed with a two to one vote with Commissioner Jopling voting no.

McCorkle made a second motion to instruct Don to address the matter of Ms. Smith taking county equipment home for personal use, seconded by Wilson. The vote was tied with McCorkle and Wilson voting yes and Jopling and Newton voting no, the motion did not pass.

Don stated that while it was not cited in the reprimand letter that Ms. Smith was given, the inappropriate use of County equipment had been taken into consideration when he decided on the three day suspension.

NEW BUSINESS

1. Alcoholic Beverage Application-Discount Tobacco at Shell Gas

Chairman Newton asked Fred Guerrant, Planning and Zoning Director, to address this matter.

Fred confirmed that all requirements had been met.

A motion to approve the application was made by McCorkle, seconded by Wilson and passed unanimously.

2. Approval of Additional Funds for Human Development Center Summer Program

Chairman Newton asked Don Norton, County Manager, to address this matter.

Kimberly Ivey has requested a budget amendment of \$3,000 from contingency to increase the part-time salary line item. The request is being made in order to provide the already hired part-time employees with their last two pay checks for the summer program.

A motion was made by Wilson to approve a budget amendment in the amount of \$3,000 from contingency to the part-time salary line item in Human Development to cover the remaining salaries of the part-time employees for the summer program, seconded by McCorkle and passed unanimously.

3. Discuss Election Facility Improvement Grant

Chairman Newton asked Kelvin Williams, Elections Superintendent, to address this matter.

Kelvin has requested permission to apply for a grant with the Georgia Secretary of State, prior to the relocation to the old courthouse, to ensure the courthouse complies with all current ADA and HAVA regulations.

Kelvin stated that he hopes to relocate to the courthouse no later than September. Chairman Newton stated that it might be closer to the end of the year before the elections office could be relocated to the courthouse. Kelvin has concerns with the condition of the current office. Chairman Newton has suggested asking the City about temporary use of city hall to house the elections office until the renovations/repairs can be made to the courthouse.

After discussion a motion was made by Jopling giving Kelvin permission to apply for the grant with the Georgia Secretary of State for the ADA and HAVA improvements at the courthouse, seconded by Wilson and passed unanimously.

4. Recommend 2012 LMIG (Local Maintenance Improvement Grant) Projects

Chairman Newton asked Rusty Allen, Public Works Director, to address this matter.

Rusty presented a list of roads for consideration for the 2012 LMIG project. Commissioner Wilson would like Betsy Branch Road and Cherokee Street considered before the list is submitted. Chairman Newton has asked Rusty to look at both of these roads and present the list at the August 3rd Commission meeting, the submission deadline is August 15, 2011.

No action was taken at this time.

5. Monthly Budget Report - June 2011

Chairman Newton asked Don Norton, County Manager, to address this matter.

Don reported that as of June 30, 2011, with 50% of the year lapsed, the County had collected \$3,867,056.35 or 31.2% of the projected YTD revenue for the General Fund. With 50% of the year lapsed, the YTD General Fund Expenditures were \$5,883,920.75 or 47.7%, and this amount included the one time expenditure for pension across the board.

6. Monthly Financial Report - June 2011

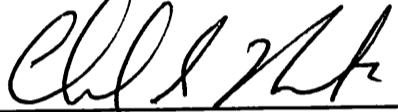
Chairman Newton asked Pam Workman, Finance Director, to address this matter.

Pam Workman, reported on all bank accounts showing a grand total of \$10,361,266 as of June 30, 2011; Hotel/Motel revenue reflects a YTD \$92,017 or a total of 2.71% more than on the same date in 2010; Local Option Sales Tax Collections are YTD \$1,154,247 or a total of -11.52% decrease from the same date in 2010; SPLOST IV Revenue/Expenditures report a cumulative revenue total of \$17,818,007 with a balance of \$36,796 plus \$490,212.00 interest earnings; SPLOST V revenues reflect \$8,288,641 as of June 30, 2011; expenditures are \$4,898,579. Of the \$17,655,000.00 in Bond Construction Funds for the new Government Center Project, \$16,361,873.06 had been spent.

ADJOURNMENT

There being no further business to come before the Board at this time, a motion to adjourn was made by Wilson, seconded by Jopling and passed unanimously.

McDUFFIE COUNTY BOARD OF COMMISSIONERS



Charles G. Newton IV, Chairman

ATTEST:



Penny Salley, County Clerk